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# Ministry of Labour, Social Affairs and Family of the Slovak Republic

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## Applying for the allowance

Claimants claim the childbirth allowance by submitting a **written application** to the local [office of Labour, social affairs and family](#) where they are permanently resident. Claimants may also claim the childbirth allowance [electronically by submitting an application containing their advanced electronic signature](#).

**If a child has been born outside Slovakia** and has not been issued with a Slovak birth certificate at the time the application for the childbirth allowance is made, claimants must attach an official translation of the child's birth certificate issued abroad (or another similar document certifying the child's birth) to the written application.

Application forms are available at offices of Labour, social affairs and family. Alternatively, you [can print one here](#).

The ['Declaration of Residence – Childbirth Allowance Application'](#) form must be attached to the application.

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