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Claim procedure

The office of Labour, social affairs and family where a claimant applies for the child allowance decides whether to grant the allowance in administrative proceedings conducted in accordance with Act No 71/1967 on administrative proceedings.

If the child allowance is granted, no written decision is issued.

The office of Labour, social affairs and family is required to issue a written decision in proceedings on the allowance if:

- the application for the allowance is refused because the claimant does not meet the statutory conditions;
- payment of the allowance is suspended or resumed;
- the allowance is to be reduced, withdrawn or refunded.

The office of Labour, social affairs and family does not issue a decision withdrawing the child allowance when the child reaches the age of 25 or is awarded a master's degree.

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